

**INVERCLYDE INTEGRATION JOINT BOARD – 15 MAY 2023**

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**Inverclyde Integration Joint Board**

**Monday 15 May 2023 at 2pm**

**PRESENT:**

**Voting Members:**

Alan Cowan (Chair)	Greater Glasgow and Clyde NHS Board
Councillor Robert Moran (Vice Chair)	Inverclyde Council
Councillor Martin McCluskey	Inverclyde Council
Councillor Elizabeth Robertson	Inverclyde Council
Councillor Lynne Quinn	Inverclyde Council
Ann Cameron-Burns	Greater Glasgow and Clyde NHS Board
Simon Carr	Greater Glasgow and Clyde NHS Board
David Gould	Greater Glasgow and Clyde NHS Board

**Non-Voting Professional Advisory Members:**

Kate Rocks	Chief Officer, Inverclyde Health & Social Care Partnership
Jonathan Hinds	Chief Social Work Officer
Craig Given	Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Hector MacDonald	Clinical Director, Inverclyde Health & Social Care Partnership
Dr Chris Jones	Registered Medical Practitioner
Laura Moore	Chief Nurse, NHS GG&C

**Non-Voting Stakeholder Representative Members:**

Diana McCrone	Staff Representative, NHS Board
Charlene Elliott	Third Sector Representative, CVS Inverclyde
Christina Boyd	Carer's Representative

**Additional Non-Voting Member:**

Stevie McLachlan	Inverclyde Housing Association Representative, River Clyde Homes
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**Also present:**

Vicky Pollock	Legal Services Manager, Inverclyde Council
Alan Best	Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership
Arlene Mailey	Service Manager, Quality & Development, Inverclyde Health & Social Care Partnership
Marie Keirs	Senior Finance Manager, Inverclyde Council
Diane Sweeney	Senior Committee Officer, Inverclyde Council
Colin MacDonald	Senior Committee Officer, Inverclyde Council
Karen MacVey	Legal, Democratic, Digital & Customer Services Team Leader
PJ Coulter	Corporate Communications, Inverclyde Council
Karen Haldane	Executive Officer, Your Voice, Inverclyde Community Care Forum (public business only)

**Chair:** Alan Cowan presided.

The meeting took place via video-conference.

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- 28 Apologies, Substitutions and Declarations of Interest 28**
- Apologies for absence were intimated on behalf of:
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| Gemma Eardley | Staff Representative, Inverclyde Health & Social Care Partnership                       |
| Margaret Tait | Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group |
- No declarations of interest were intimated, but certain connections were intimated for the purposes of transparency as follows:  
 Agenda item 10 (Reporting by Exception – Governance of HSCP Commissioned External Organisations) - Councillor McCluskey and Ms Boyd.
- 29 Minute of Meeting of Inverclyde Integration Joint Board of 20 March 2023 29**
- There was submitted the Minute of the Inverclyde Integration Joint Board of 20 March 2023.  
 The Minute was presented by the Chair and checked for fact, omission, accuracy and clarity.  
 Referring to minute reference 19, the Chair advised that he had raised the return of surplus Covid funding with GG&C Health Board and the Chair of the IJB Chair/VC Network, that Inverclyde's concerns were shared by the other Chairs and that he would advise the Board should there be any significant developments.  
 Referring to minute reference 22, the Chair noted that the dates of future reports that the IJB is required to submit to the EHRC still require to be added to the Rolling Action List.  
**Decided:** that the Minute be agreed.
- 30 Non-Voting Membership of the Integration Joint Board – Chief Social Work Officer 30**
- There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Board (1) of a change in its non-voting membership, and (2) that Jonathan Hinds had been appointed Chief Social Work Officer by Inverclyde Council. The report was presented by Ms Pollock, who provided a verbal update advising that additionally (3) Inverclyde Council agreed on 20 April 2023 that Councillor Francesca Brennan was to replace Councillor Colin Jackson as the proxy member to attend meetings in the absence of Councillor Moran, and (4) Donald McQuade was now the proxy member for Margaret Tait, Service User Representative.  
**Decided:**
- (1) that the appointment by Inverclyde Council of Jonathan Hinds as the Chief Social Work Officer and non-voting member of the IJB be noted;
  - (2) that it be noted that Councillor Francesca Brennan had replaced Councillor Colin Jackson as the proxy for Councillor Moran; and
  - (3) that it be noted that Donald McQuade was now the proxy member for Margaret Tait, Service User Representative non-voting member.
- 31 Financial Monitoring Report 2022/23 – Period to 28 February 2023, Period 11 31**
- There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on the Revenue and Capital Budget projected financial outturn for the year as at 28 February 2023, and providing an update on the current projected use of earmarked reserves and projected financial costs of the continued response to the Covid-19 pandemic. The report was presented by Mr Given.  
 Dr Jones joined the meeting during consideration of this item.

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Referring to paragraph 5.7 of the report, the Board sought assurances that the increase in the Set Aside budget from 29.350million to £34.704million would not have an impact on service delivery and Mr Given assured that it would not. The Board further asked if the increase would have an impact on the Revenue Budget and Mr Given advised that this was a notional issue which would not have an impact on the revenue budget. The Board suggested that Mr Given provide a briefing note or development session to clarify the Set Aside budget process, and Mr Given agreed to consider how best to explain the complexities of the Set Aside budget for Board members. The Chair referred to the statement at the last bullet point of the paragraph: ‘the Set Aside functions and how they are used and managed going forward are heavily tied in to the commissioning/market facilitation work that is ongoing’, and noted that this was an area that was not well understood and it would be helpful if some greater clarity could be provided in future reports.

Referring to the 8th bullet point of paragraph 4.4 of the report, the Board asked if the expected £0.284million underspend on Carers support was due to staff shortages. Mr Given advised that there had been difficulty returning the service to a pre-Covid level and that he had requested the underspend be earmarked against the Carers reserve going forward. Mr Best acknowledged the challenges faced following the Covid pandemic and confirmed that the service was committed to supporting Carers and were working with external partners to both increase provision and promote the options available to Carers.

Referring to appendix 6 and the Transformation Board figures, the Board asked if officers could look at the length of time it took to fill vacant posts. Mr Given advised that an update would be provided at a future meeting on the SWIFT project and Ms Rocks acknowledged the concerns and advised that there was an independent review currently being undertaken of HR services within Inverclyde Council and that recruitment was included in the Workforce Plan.

Referring to the overspends detailed in the report, the Board sought assurance that these were being contained and monitored and Mr Given advised that they were. Ms Rocks further added that senior officers were currently looking at a redesign of Children and Families services, which would take some time, and that the high costs relating to Mental health in-patient services were due to the staffing levels required, which was an issue throughout GG&C. Ms Rocks emphasised that individual patient care was a priority and would not be denied on cost.

### **Decided:**

- (1) that (a) the current Period 11 forecast position for 2022/23, as detailed in the report and at appendices 1-3, be noted, and (b) the position with Covid spend and return of unused earmarked reserve be noted;
- (2) that (a) the proposed budget realignments and virement, as detailed in appendix 4 to the report, be approved, and (b) officers be authorised to issue revised directions to the Council and/or Health Board as required on the basis of the revised figures detailed at appendix 5 to the report;
- (3) that the specific earmarking detailed at sections 4 and 5 of the report and summarised at paragraph 7.2 of the report be approved;
- (4) that the position on the Transformation Fund, as detailed at appendix 6 of the report, be noted;
- (5) that the current capital position, as detailed at appendix 7 of the report, be noted;
- (6) that the current Earmarked Reserves position, as detailed at appendix 8 of the report, be noted; and
- (7) that the key assumptions within the forecast, as detailed at section 11 of the report, be noted.

There was submitted a Rolling Action List (RAL) of items arising from previous decisions of the IJJB.

The Chair referred to the IDEAS Project being 'closed' on the RAL and advised that, as this matter was also contained within the Chief Officers Report later in the agenda, he anticipated the retention of the IDEAS Project on the RAL as an open action. This was agreed after discussion later in the meeting.

**Decided:**

- (1) that the Rolling Action List be noted; and
- (2) that the IDEAS Project be retained on the Rolling Action List as an open action (see agenda item: Chief Officer's Report).

**33 Langhill Clinic Local Visit by Mental Welfare Commission – May 2023 Update**

33

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the Mental Welfare Commission Local Visits to mental health inpatient services at the Langhill Clinic. The report was presented by Ms Rocks.

Referring to appendix 1 - July 2021 visit, recommendation 7 – the Board raised concerns over air quality and noted that as the work referred to was ongoing that it was premature to note the action as 'complete'. Officers agreed to review this and check the progress of the work with the Capital Project Board.

Referring to appendix 2 – February 2023 visit, recommendation 1 – the Board sought clarity on the composition of the Food Users Group and officers agreed to confirm the composition of the Group for the Board.

Referring to appendix 1 – July 2021 visit, recommendation 2 – the Board requested an update on the recruitment issues detailed, and officers agreed to provide Board members with an update at the next meeting.

Referring to appendix 1 – July 2021 visit, recommendation 5 – officers agreed to review the robustness of the audit system implemented to ensure that consent to treatment certificates were in place.

The Board raised concerns over the use of locum staff within the Clinic and the level of training they received, and Ms Rocks advised that locum staff were used throughout GG&C and the matter was being addressed.

The Board acknowledged the steps taken to formalise engagement with Carers, emphasising that Carers should be included and their opinions recorded.

The Chair requested that the next Chief Officer's Report address the matters raised in the discussion of this item, particularly (a) the Food Users Group/dietary requirements, (b) building works/temperature, and (c) audit of consent to treatment certificates.

**Decided:**

- (1) that the progress made in completing the action plan in response to the recommendations following the unannounced visit of 12 July 2021 be noted, as detailed at appendix 1 to the report;
- (2) that it be noted a further unannounced visit took place at the Langhill Clinic on 1 February 2023, the report for which has not yet been published, which was mainly positive and raised four actions as detailed at appendix 2 to the report;
- (3) that it be agreed future reporting arrangements be through the Chief Officer's Report, unless there are areas of concern or risk highlighted in external scrutiny which require more detailed reporting; and
- (4) that the matters raised in discussion of this item be addressed in the next Chief Officer's Report.

**34 Impact of the Primary Care Improvement Plan (PCIP)**

34

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing the Board with detail on the impact of the Primary Care Improvement Plan through the advancement of the Multi-Disciplinary workforce and how this contributes to the progression of the Transformation of Primary Care Services. The report was presented by Mr Best.

The Chair invited Dr MacDonald and Ms Moore to comment on the report. Both welcomed the scope of the report and acknowledged that work remained ongoing. Dr MacDonald advised that there was anecdotal evidence of patients now requesting other members of the multi-disciplinary teams, such as Advanced Nurse Practitioners (ANPs) and Pharmacists. The Board discussed the issue of training and retaining ANPs, with Ms Moore providing an overview of the actions being taken to address this and Dr MacDonald presenting a vision of what could be achieved with a full ANP quota.

The Board asked if there was clarity from the Scottish Government on proposed funding levels and Mr Given advised that this should be clarified in time for the next IJJB meeting in June, when the draft accounts would be presented. Mr Best advised that a Q4 tracker had now been returned to the Scottish Government which would be analysed and used in the calculation of funding.

Referring to paragraph 5 of the report, the Board requested an update on the number of people having to travel outwith Inverclyde to get vaccinations and voiced support for the service being contained within Inverclyde. Mr Best advised that the Housebound Team provided a very robust service whilst acknowledging that some people had to travel outwith Inverclyde. Officers agreed to provide the Board with an update at the November 2023 IJJB meeting on the Vaccination Transformation Programme, with emphasis on services where residents can't access these locally, why that is and what actions are being taken to improve this.

Referring to the Impact Summary at paragraph 6, the Board asked if patient opinions had been obtained and Mr Best advised that work was currently ongoing, supported by Your Voice, to obtain the views of patients and that this would be reported to the Board at a later date.

The Chair noted that he would like to see further reports on the PCIP come to future meetings of the IJJB.

**Decided:**

- (1) that the positive impact on patient care through the implementation of the Primary Care Improvement Plan be noted;
- (2) that the proposals for continued implementation of the Primary Care Improvement Plan be agreed; and
- (3) That the Board continues to receive periodic 6 monthly updates on the progress, risks and benefits of the PCIP.

**35 Learning Disability – Community Hub Update**

**35**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the on-going development of the Inverclyde Learning Disability Community Hub project as it progresses through the design stages towards market testing and financial close. The report was presented by Mr Best

**Decided:**

- (1) that the current progress and delivery programme for the project be noted;
- (2) that the on-going review of the design proposals and affordability cap position including the inherent inflation risk be noted; and
- (3) that the on-going engagement with the relevant Scottish Government officials on maintaining the external funding commitment to the project be noted.

36 **Chief Officer's Report**

36

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on developments which are not the subject of reports on this agenda. The report was presented by Ms Rocks and provided updates on (1) visit by the Cabinet Secretary to Inverclyde, (2) Health and Care (Staffing) (Scotland) Act 2019, (3) Disabled Children and Young People Thematic Review, (4) addressing mental health inequalities of Care Experienced Young People, (5) Medication Assisted Treatment, (6) inspection of Crosshill Children's Unit, and (7) the IDEAS Project. During her summing up of the report, Ms Rocks highlighted the success of the interim beds strategy and praised the team responsible for its development and implementation.

Dr MacDonald left the meeting during consideration this item.

The Board sought reassurance that the Health and Care (Staffing) (Scotland) Act 2019 would not be implemented without staff and Trade Union consultation, and Ms Rocks and Mr Best confirmed that they were confident there would be consultation. The Board commented on requirement to ensure there would be adequate numbers of suitably qualified and competent staff whilst having ongoing recruitment issues, and the Chair invited Ms Moore to comment on safe staffing levels. Ms Moore advised that she hoped the Act would empower staff to say they weren't qualified for certain tasks and highlight areas where more nurses are needed. Ms Moore further added that it was anticipated there would be trained Champions and that she hoped there would be an effective roll out of the Act.

Referring to the IDEAS Project, Ms Rocks agreed to bring a further report on the impact of this and that the matter should remain on the Rolling Action List until the Board are satisfied.

**Decided:**

- (1) that the updates provided within the report be noted; and
- (2) that (a) a further report brought to the Board on the impact of the IDEAS Project, and (b) it be retained on the Rolling Action List until the Board are satisfied.

Ms Elliott left the meeting at this juncture.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.**

Item	Paragraphs
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<b>Reporting by Exception – Governance of HSCP Commissioned External Organisations</b>	<b>6 &amp; 9</b>
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<b>Appendix to Minute of Meeting of Inverclyde Integration Joint Board of 20 March 2023</b>	<b>6 &amp; 9</b>
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37 **Reporting by Exception – Governance of HSCP Commissioned External Organisations**

37

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care Services for the reporting period 21 January to 24 March 2023. The report was presented by Mr Given and provided updates on establishments

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and services within Older People Services, Adult Services and Children's services, all as detailed in the Private Appendix.

Ms Boyd declared a connection in this item as a Director of Inverclyde Carer's Centre and Councillor McCluskey declared a connection as a close family member was a resident in a Care Home mentioned in the report. Both members formed the view that the nature of their interest and of the item of business did not preclude their continued presence at the meeting or their participation in the decision making process and were declaring for transparency.

**Decided:**

(1) that the Governance report for the period 21 January to 24 March 2023 be noted; and

(2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

**38 Appendix to Minute of Meeting of Inverclyde Integration Joint Board of 20 March 2023 38**

There was submitted an Appendix to the Inverclyde Integration Joint Board minute of 20 March 2023.

The Appendix was presented by the Chair and checked for fact, omission, accuracy and clarity.

**Decided:** that the Appendix be agreed.

**39 Next Meeting 39**

At the conclusion of business Ms Rocks advised that it was the intention to have the next scheduled meeting of the IJJB, on Monday 26 June 2023, as a hybrid meeting with a preceding lunch, and that all IJJB members were welcome to attend. More information would be issued in due course.